

GENERAL RULES AND INSTRUCTIONS

General

Matters set out herein supersede previous rules and instructions and until amended or deleted by the Sailing or General Committee, will rank as current rules and instructions of the Kingston Beach Sailing Club Incorporated. In the event of any dispute arising as to the meaning or interpretation of any rules or instructions printed herein or given in official notices and placed on the club notice board, the ruling of the General Committee will apply.

The Official Notice Board in the clubhouse will be the medium for the notification to all members of the amendments, additions to or deletions from, these rules and instructions. Such notices will be regarded as sufficient notification to all members. Notices so placed one (1) hour prior to the start of a race will, if indicated in the text of such notices, apply to all races to be conducted on and from that day. Attention will be drawn to these notices by flying code flag "L" accompanied by one sound signal on posting.

Code of Behaviour

In addition to compliance with all the rules and instructions, members shall at all times use discretion in preserving their own safety and that of their crew when afloat. In particular, no helmsman shall sail his or her boat when, by reason of weather or other factors, conditions are dangerous or hazardous as considered by the officer of the day. This will be communicated by the flying of code flag 'N'. Members shall at all times, both afloat and ashore, conduct themselves in a manner reflecting credit on the club and yachting in general.

Penalties

If, in the opinion of the committee, a member is guilty of a breach of any of the rules, by an omission or an infringement of the code of behaviour, they will be, at the discretion of the General Committee, liable to the penalties provided by the Constitution. The details of any penalty imposed may be forwarded to *Australian Sailing* who is able to recommend that all affiliated bodies endorse such penalties. There is right of appeal to *Australian Sailing*

Classes and Class Representation

At least five yachts shall constitute a class. Provided that five have sailed regularly, the general committee may grant class status. Fewer than five yachts may constitute a class at the discretion of the general committee, upon the recommendation of the sailing committee.

The sailing committee of the Kingston Beach Sailing Club may make representation to the general committee at any time throughout the season if it believes there are sufficient class boats racing in a class to provide separate class starts.

If it were decided by the general committee that it would be desirable to form other classes, such classes when formed would be subject to applicable class restrictions.

Members are encouraged to approach the sailing committee where they consider their class meets the minimum requirements for separate class racing.

Reciprocal Membership Rights

Financial members of other *Australian Sailing* affiliated Clubs may sail at the Kingston Beach Sailing Club upon paying the prescribed fee and filling in the Visitors Form available in the start box or by completing the online SAILPASS registration. Non-members are ineligible for Pennant Points and Trophies.

Competitor's Liability

All those taking part in Kingston Beach Sailing Club races, or in races conducted by the Kingston Beach Sailing Club on behalf of another organisation or body, do so at their own risk and responsibility.

The officials of the Kingston Beach Sailing Club and their assistants shall not be personally liable for any personal injury or property damage to, or by, members of the Kingston Beach Sailing Club, however caused.

The Kingston Beach Sailing Club is not responsible for the seaworthiness of a boat, whose entry is accepted, or the sufficiency or adequacy of its equipment. The Kingston Beach Sailing Club reserves the right to refuse an entry.

Attention is drawn to *Australian Sailing's* Fundamental Rule - "Decision to Race" which states:

"The responsibility for a boat's decision to participate in a race or to continue racing is hers alone."

No member or members of the Kingston Beach Sailing Club shall in any shape or form accept any responsibility or liability for any misfortune that may befall any competitor in any event run by the Club.

Member's Obligations

It will be the responsibility of all sailing members that they shall be available for active Club Committee duties and/or for roster for the starting box, canteen, communications, patrol boat duties, coached junior sailing session assistant, etc, upon request. Members who are rostered for duty must sign on for races as "rostered for duty" to receive average points for that race. Each member will punctually obey all orders and directions given by Flag Officers, Patrol Boat crews, PRO, Secretary or Officials of the body controlling racing for the day, in their respective duties.

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SAILING INSTRUCTIONS

1. Rules

All races conducted by the Kingston Beach Sailing Club Inc, will be governed by the Kingston Beach Sailing Club 'General Rules and Instructions', the current Racing Rules of Sailing, the prescriptions of *Australian Sailing*, and the rules of each class concerned, except as any of these are changed by these sailing instructions.

2. Entries and Registration Procedures

2.1 Eligible boats must enter each race by completing registration with the Kingston Beach Sailing Club.

All boats intending to start in the race must:

- 1) If a financial member, sign-on on the appropriate sheet provided by the start box personnel

OR

- 2) If a visitor or non-financial members complete the prescribed Visitors Entry Form, provided by the club, and submit this form to the Starting Box, together with the relevant fees. **All on-water participants must hold a current Australian Sailing number.** An online SAILPASS registration is also accepted. Visitors may only sail on three race days in any one season, unless in the opinion of the race officials or the general committee, extenuating circumstances apply.

2.2 Race entries must be lodged at least fifteen minutes prior to the advertised time for the first class start.

2.3 For financial members, a change in crew is permissible, but the Starting Box must be notified and the appropriate forms and fees must be provided *at least one hour prior* to the scheduled first race start of the day.

2.4 All helmsmen must sign the 'sign off sheet' within one hour of finishing or when retiring, whichever is the earliest. Failure to sign this declaration form will result in immediate disqualification without a hearing unless there are extenuating circumstances.

In times of bad weather and where races are abandoned due to weather, helmsmen are required to sign off as soon as possible after making their boats and crew safe on the beach. This is to allow the race management to confirm the safety of all sailors and crew. Crew members may sign off on behalf of the helmsman at the discretion of the helmsman.

3. Notices to Competitors

Notices to competitors will be posted on the official notice board.

4. Race Briefing

A race briefing may be held approximately one hour before the scheduled start of the first race of the day.

5. Signals made ashore

5.1 Signals made ashore will be flown from the flag mast at the eastern end of the clubhouse.

5.2 Flag Answering Pennant (AP) with two blasts (one blast when lowered) means 'The Race is Postponed'. The warning signal will be made not less than 5 minutes after AP is lowered.

5.3 Flag N with three blasts means 'The Race is Abandoned'; return to the starting area.

5.4 Flag N over Flag H with three blasts means 'All Races are Abandoned, Further signals ashore'.

5.5 Flag N over Flag A with three blasts means 'All Races are Abandoned, No More Racing today'. Boats are to return to shore as quickly and as safely as possible.

6. Schedule of Races

The schedule of all KBSC race series shall be as set out in the club Sailing Program published elsewhere in this handbook. Amendments to the published schedule shall be issued at least one week prior to any changed event.

7. Class Signals and Starting Times

7.1 The class flags or boards and approximate starting times will be:

Green Fleet	Black 'Sabot' on white background	1330 hours
Mirrors and Open Skiff	Black 'M' on red background	1333 hours
Laser/Open/B14	'Laser' insignia on a white background	1336 hours

7.2 Class starts may be combined or varied at the discretion of the PRO.

7.3 Except where otherwise advised in the sailing program, the first start will be at approximately 1330 hours. The starting sequence will be as above.

On multiple race days additional starting sequences may vary from the class start order specified above.

8. The Courses

8.1 The diagrams on the Official Club Course Card show the courses, including the approximate angles between legs, the order in which marks are to be passed, and the side on which each mark is to be left; see also pages 18 and 19.

8.2 A signal indicating the course for each class shall be flown at the preparatory signal for that class. A red flag flown, or board displayed, with the course flag indicates a Port Course. A green flag flown, or board displayed with the course flag indicates a Starboard course.

8.3 The courses may be described on the day at the race briefing session, but may be changed subsequently according to flag signals if conditions change.

9. Marks

- Marks 1, 2, 3 will be yellow inflatable buoys.
- Marks 4, 5 will be orange inflatable buoys.
- Marks A, B will be fisherman's buoys flying a yellow flag.
- The Start Mark will be a Fisherman's buoy flying code flag U
- The Finish Mark will be a buoy flying a red flag.

10. The Start

10.1 Races will be started using rule 26 with classes starting at five-minute intervals. Races shall be started by using the following signals. Times shall be taken from visual signals; the absence of a sound signal shall be disregarded.

Signal	Flag or board and Sound	Minutes before starting Signal
Warning	Class flag or board; 1 sound	3
Preparatory	'P' flag or board raised; 1 sound	2
One-minute	'P' flag or board removed; 1 long sound	1
Starting	Class flag or board removed; 1 sound	0

10.2 The starting line will be:

a) between the 'on station' flag on the Committee Boat and a Buoy flying code flag U, or a mark of the course. A distance buoy flying a green flag may be laid approximately along this line. No boat shall pass between this distance buoy and the committee boat from the course side after the preparatory signal for the first class start. Failure to observe this rule will render a boat liable to disqualification, unless it is decided by a protest committee that extenuating circumstances exist.

or

b) Between a buoy flying a code flag U situated off the Kingston Beach Sailing Club starting box and the orange line marked on the board in the window of the starting box. A distance buoy flying a green flag may be laid approximately along this line. All boats shall start on the NE side of this distance mark.

10.3 Boats whose preparatory signal has not been made shall **keep clear of the starting area** and of all boats whose preparatory signal has been made.

10.4 A boat shall not start later than 10 minutes after her starting signal. A boat that has not started before this time will be scored DNS (did not start).

11. Change of course after the start

A change of course after the start will be signalled by the flying of code flag 'C', from a fisherman's pole near the mark or from a rescue boat, before the leading boat has begun the leg, although the new mark may not then be in position. Any mark to be rounded after rounding the new mark may be relocated to maintain the original course configuration. When in a subsequent change of course a new mark is replaced, it will be replaced with an original mark.

12. Shorten Course

12.1 The PRO may shorten courses using 'rule 32' or in the manner described in a) or b) below:

- a) When code flag 'S' together with the applicable class flag(s) is displayed on or alongside a mark of the course, yachts shall round that mark on the prescribed hand and proceed directly to the finishing line described in instruction 13.1. Attention may be drawn to this by 2 sound signals. This rule shall apply to all courses.

or

- b) The finishing line shall be between a mark of the course and an 'on station' flag on the committee boat, or other assigned craft positioned on the outside of the course. The finishing boat shall fly code flag 'S' and a blue "on station" flag.

12.2 All yachts shall complete the same number of legs of the course as the first yacht in their class to finish correctly.

13. The Finish

13.1 The finishing line will be:

- a) between a buoy flying a red flag and the line marked on the window of the Kingston Beach Sailing Club start box.
- or
- c) between the blue 'on station' flag on the Committee Boat and a Buoy flying a red flag.

13.2 The finishing line described in instruction 13.1 (a) shall be defined as an obstruction. Boats must not pass through this line unless starting or finishing. Failure to comply with this rule will result in disqualification.

13.3 Boats that have finished shall keep clear of the finish line and of boats still racing.

14. Time Limit

14.1 Single Races The time limit will be 3 hours for all classes. A boat failing to finish within 30 minutes after the first boat in her class finishes or within the time limit, whichever is later, will be scored Did Not Finish (DNF).

14.2 Multiple Races The time limit will be 70 minutes for all classes. A boat failing to finish within 10 minutes after the first boat in her class finishes or within the time limit, whichever is later, will be scored Did Not Finish (DNF).
(The objective is to minimise waiting time between races.)

15. Protests

15.1 A boat intending to protest shall always inform the other boat at the *first reasonable opportunity*. Boats of hull length of less than 6 metres need not display a protest flag.

15.2 Protests shall be written on forms available at the starting box and delivered there within 30 minutes after the time of the last boat's finish.

15.3 Protests will be heard in approximately the order of receipt as soon as possible. Protest notices will be posted within 30 minutes of the protest time limit to inform competitors where and when there is a hearing in which they are parties to a hearing or named as witnesses.

15.4 Other enquiries or problems about a race or race results may be lodged on a "Request for Review" form available from the Start Box.

16. Right of way for Rescue Boats

Boats, whether racing or not, shall concede right of way to rescue boats of any club engaged in giving aid to, or towing a boat.

17. Safety Rules

17.1 All helmsmen shall ensure that their yacht and crew comply with the *Australian Sailing* Rules and Racing Safety Regulations. Any boat found not to comply with these regulations will be disqualified.

17.2 All sailors must wear a personal floatation device, approved to Australian Standards whilst on the water. *The device must be securely fastened and worn on the outside of all other clothing and equipment, excluding trapeze harnesses and lycra tops.* Failure to do so may result in immediate disqualification.

17.3 Upon the wind speed rising above a sustained reading of 25 knots the race may be abandoned at the discretion of the PRO.

18. Sail Numbers and Insignia

Every mainsail shall bear the registered number on both sides of the sail, and the applicable insignia in accordance with current Racing Rules of Sailing.

19. Boat Names on Hulls

All boats must have the name of the boat, sail numbers and club on the transom or both sides, close to the stern, in letters of minimum height stated by *Australian Sailing* in the current Racing Rules of Sailing.

20. Advertising

Advertising is permitted in accordance with the current Racing Rules of Sailing.

21. Handicapping

Handicapping of boats will be conducted using the software program as determined by the sailing committee.

22. Scoring

22.1 In the award of points for each race, each helmsperson and crew yacht combination shall be regarded as one unit entry. Members who change any yacht details (helmsman/crew and/or sail number) from details supplied on the original Official Boat Registration Form for the current season, will be ineligible for pennant or trophy points unless another form is filled out and submitted to the Starting Box at the time of entering for the day's racing.

The exception to this rule is the Mirror and Skiff class, or any other two handed class where the helmsman and boat are considered one combination; the crew may be varied provided all details are completed on the sign on sheets and the crew is a financial member. Mirror and skiff helmsmen may elect to sail one-up but may then only take part in club races with the permission of the PRO (for safety the PRO needs to be aware that this particular boat is sailing without a crew) and on the understanding that this boat is ineligible for pennant points or trophies.

22.2 Non financial members, or members who have not signed the KBSC Membership Registration and Race Entry Form are not permitted to enter KBSC races and must remain clear of all KBSC courses.

22.3 Championship and handicap pennant points will be competed for by individual classes or mixed classes. Any mixed classes will be finalised by the Sailing Committee and posted on the noticeboard prior to the start of the Pennant Series. Points will be allocated as follows:

- a) in the order of finishing, except for mixed classes where points will be allocated according to the order of corrected times based on the relevant yardsticks.
- b) Handicap pennant points will be allocated according to the order of corrected times after finishing times have been adjusted in accordance with the handicap.
- c) Trophy races will be allocated points according to the order of corrected times or after finishing times have been adjusted in accordance with the handicap if appropriate.
- d) The aggregate Championship Pennant points resulting from two Pennant races on the same day, will contribute to a Trophy result for that day.
- e) The aggregate Handicap Pennant points resulting from two Pennant races on the same day, will contribute to a Handicap Trophy result for that day.

22.4 If a race is cancelled, no points will be allocated for that race and it shall be deemed to be a race, which has not been conducted. If a resail is conducted only entries in the original race can obtain points.

22.5 Pennant series points will be allocated for all completed races in accordance with the current Racing Rules of Sailing.

Except that :

- a. A boat which starts (or ranks as a starter) does not finish, or starts and thereafter retires within a reasonable time, shall score points for the finishing place one more than the number of boats to finish in that race.
- b. A boat which is disqualified shall score points for the finishing place one more than the number of boats whose entry has been received in the series up to and including that race.
- c. A boat, which does not compete, shall score points for finishing place equal to the number of entrants in the series up to and including the race being scored.
- d. Series other than mentioned above will use the low point scoring system.
- e. A boat needs to have competed in 50% or more of races completed in a series to be eligible for an award.

22.6 The Championship and Handicap pennant series winners will be the boats with the lowest total number of points. There shall be fourteen races programmed for each class. If 13 or 14 races are completed, each entrant may then discard two race results. However where it is possible to only complete 10 races, only one race result may be discarded. If less than 10 races are sailed no discards will be allowed.

22.7 Crews who are unable to compete in any race because they are rostered for patrol boat or starting box duties will be allocated points for such races equal to their average of all races to count (i.e. excluding their discards) in that series. It is the responsibility of the sailors involved to bring their duty to the attention of the handicapper by completing the "rostered on duty" form. Points will not be awarded to those sailors whose names do not appear on the race records.

22.8 Pennant and handicap pennant ties will be broken as described by the current Racing Rules of Sailing.